

Yorktown FFA  
Officer Information Packet and Contract  
2022-2023

**YHS FFA Officer Election Requirements & Procedures 2022-2023**

- **Candidates must complete and turn in the application, contract and demerit system prior to 4:00pm on \_\_\_\_\_ to Abigail Flint.**
- Candidates must agree to election procedures. The election process will be administered by the FFA Advisors and reviewed by a campus administrator.
  - Candidates will react to the outcome in a positive manner
- Candidates missing any phase of election will be eliminated from the process and no longer be a candidate.
- Candidates must be enrolled in an Agri-science course each semester this next school year.
- The election procedure will include: application, interview, test, and chapter vote.
- The officer candidates will be selected and ranked by a combination of the following areas: application, interview, chapter vote, and test. With the following weighted scale:
  - Interview: 50%
  - Vote: 10%
  - Test: 20%
  - Application: 20%
- The following officers will be elected from eligible candidates: President, Vice President, Secretary, Treasurer, Reporter, Sentinel, Student Advisor, and Chapter/Historian(optional).
- In order to be eligible for the President or Vice President officer position, candidates must abide by the following:
  - Must be an incoming junior or senior for the year in which the officer position will be held.
  - abided by the officer contract and demerit system
  - be in good standing as outlined in the officer contract and demerit system for the previous year
- Announcement of the outcome will be announced at the annual Yorktown FFA Banquet.
- If an officer is removed from the office then they will be considered ineligible for re election.(based off of demerit system)
- Candidates are not allowed to campaign or use any method of bribing while running for office; this includes social networking sites or asking people to “vote for me”
- **Candidates must be present at 4:00pm \_\_\_\_\_ for interview and test in official dress. A computer randomized will be used to determine interview order. The officer candidate interviews will be held in the Ag building. You might pause testing in order to interview.**

## YHS FFA Officer Contract and Demerit System

The officer demerit system will be reviewed annually and agreed on by incoming officer candidates prior to election. It will be administered by the FFA Advisor(s). Demerit system begins when an FFA member becomes an officer candidate.

**Any officer receiving 5 demerits will be placed on probation & parental notification will occur.**

**Any officer receiving 6 demerits will be removed from office. If you are removed from office then you are ineligible for re election.(based on demerit system)**

**Officers will accumulate demerits for the following:**

| Action   | Value  |
|--|--------|
| Failure to attend FFA Chapter Function without prior approval or notification or excused absences.   | 5      |
| Inappropriate or disrespectful comments, posts, or likes on social networking sites concerning YHS, YHS FFA, YHS FFA members, parents, advisors, or staff. | 5      |
| Failure to contact AG TEACHER about your tardiness or absence 48 hours prior to a meeting or function.   | 3      |
| Late to a chapter function: posted time for officers to arrive after 10 minutes will be absent.  | 2      |
| Failure to attend officer meeting or workday<br>_____ Excused<br>_____. Unexcused  | 0<br>5 |
| Not completing items by deadline   | 3      |
| Not coming for a chapter/officer function prepared   | 3      |
| Failure to complete officer requirements prior to rehearsal  | 3      |
| Failure to be dressed in officer attire or official dress  | 2      |

|  |   |
|--|---|
| Failure to memorize officer lines  | 2 |
| Disrupting class or a teacher contacts an Ag Teacher about your behavior   | 4 |
| Cursing or Swearing  | 2 |
| Being disrespectful having an attitude towards Ag Teachers or Team Members | 3 |

### **Yorktown H.S. FFA Officer Rules and Expectations Contract**

1. FFA officers will have knowledge of the FFA Mission, Motto, Creed, and Code of Ethics and exhibit this in all behavior and actions. Including but not limited to classroom, show ring, and throughout school.
2. FFA officers must be an FFA member in good standing and enrolled in an Agricultural class each semester during year of service.
3. FFA officers shall possess a 3.0 GPA and remain academically eligible or cannot receive below a 60 in PreAP or AP classes for the **entire year of service**, if an officer is failing at progress report in any class; they are automatically put on probation for the remainder of that grading period. At the end of the grading period, if the officer remains academically ineligible, they can be subject to removal from office.
4. FFA officers **must** participate in fundraising activities by selling at least 15 items in fruit, cookie and meat sales and participate/help in all other Yorktown FFA/Alumni Fundraising events.
5. FFA officers may have no unexcused absences from FFA activities or officer responsibilities- *demerit system enforced*
6. FFA officers **must** attend monthly officer meetings-*demerit system enforced*
7. FFA officers **must** be present at all Chapter FFA Meetings and be present for the Officer Meetings that will be held before the start of each chapter meeting, this time will be decided upon by the advisors. Meeting attire will be designated by the advisors.
8. Officers will always act professionally and respectful at all times on social networking sites- *demerit system enforced*
9. Officers are held accountable for their attendance to all FFA Chapter Functions. Scheduling conflicts are never an excuse to miss an activity or function of the Yorktown FFA. 48 hours' notice must be given if there is another school conflict.
10. FFA officers are not to speak negatively or poorly of advisors, fellow team mates, or other members.
11. Excused absences may be defined in YHS's Student Discipline Management Plan. Excused Absence are also defined by the FFA Advisor as those which student has given serious forethought and pre planning to prevent.

12. Officer Election Requirements that have been agreed upon will begin when that student becomes an eligible candidate for office and if elected will remain in place until the following years officers are installed.
13. Officers must give 100% to complete responsibilities of their particular office and those required of all officers as outlined in the Official FFA Manual and Yorktown FFA Officer duties.
14. Officers **must** participate on at least one LDE team.
15. Officers **must** participate on at least one CDE team.
16. Officers **must** attend chapter leadership activities June 1st and 1st day of school. Examples include but are not limited to camps, state ffa convention and officer workdays. Exemptions must be approved prior to June 1st.
  - a. District Leadership Camp: TBD
  - b. State FFA Convention: July 10-14 2023
  - c. Officer Work Days: TBD
17. FFA officers must receive conduct grades E or S in all classes.
18. Officers **may not** receive an ISS and/or DAEP assignment or no more than 2 Detentions.
19. Officers **will** accept any officer position and work with fellow officer team members to conduct the business of the FFA Chapter. *Only previously elected officers will be eligible to serve as President.*
20. If an officer fails to comply with above rules it can result in the removal of office or face other disciplinary actions.
21. If an officer receives 6 demerits they can be removed from office and AST's will position the remaining officers accordingly.
22. It is the responsibility of the FFA Advisor and YHS Administration to govern and enforce officer requirements.
23. Expectations must be signed by parent, student, and Advisors prior to officer election and before the posted date.

*I have reviewed the above rules and diligently considered the importance of my responsibilities as a Yorktown FFA officer. I fully accept and welcome these expectations and understand these are only meant to outline the minimum required of me. I have discussed the document and all other concerns with my parents, FFA Advisor, and fellow FFA members.*

*Noncompliance with any of the fore mentioned rules and/or guidelines can result in the assignment of demerits and/or removal from office at the discretion of the FFA Advisors.*

**Signature Page 2022-2023**

**Parent Permission Statement**

I understand my child is running for the Yorktown FFA team. I understand upon my son/daughter submitting their application and officer packet that they are being held to a higher standard. I understand that the officer process is comprised of an application, vote, chapter points, and an interview. I am that administration will oversee the officer process my child is involved in. Should my child be elected as a YHS FFA officer he/she will be responsible for attending officer meetings, chapter meetings, state convention, district leadership camp, and some after school functions. By signing this application, I agree and I am aware of the responsibilities my child will have to uphold as an officer and I am willing to cooperate with the Ag Teachers as my child fulfills the duties and responsibilities of office.

Parent/Guardian Signature

Date

**Students Statement**

I understand the importance of being a member of the Yorktown FFA Officer Team as a role model and leader within our chapter, school, and community. I understand that I will be held to a higher standard the moment I turn in the officer application. I understand that once elected I will accept my position humbly and do my best to uphold the standards and ethics of a Yorktown FFA Officer. I understand that my duties will be throughout the school year including summer break, after school, weekends, and possible holidays. I commit to this chapter, my advisors, and my teammates to complete all duties and responsibilities assigned to my office. By signing this document, I agree to adhere to the demerit system along with the officer rules and expectations.

Student Signature

Date